## Minutes of Winterbourne Parish Council meeting for 15th December 2010 Held in the Glebe Hall, Winterbourne Earls at 7.30pm

Present were – Cllr T Atkinson, Cllr M Grimleigh, Cllr J Randle, Cllr V Harrod, Cllr D Baker and Mrs Melanie Thomas (Clerk)

4 members of the public

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1.	To receive apologies	
	Cllr C Penn, Cllr P Johnson, Cllr M Hewitt.	
2.	Declarations of Interest	
	None.	
3.	Minutes	
	A copy of the minutes for the last meeting held on 17th November 2010 were submitted, and duly approved by Cllr Atkinson.	
4.	Visit by Amanda Clarke – Crime Prevention Officer to discuss the Neighbourhood Watch Scheme	
	A presentation took place in relation to the Neighbourhood Watch Scheme followed by an update and production of crime figures for the area from PCSO Shona Maycock. A discussion then took place amongst the attendees and Parish Councillors. It was agreed that it would be adviseable and beneficial, as carried out in other Parishes, to hold an open evening for the Scheme and to distribute a NW pack at the time with the intention of enlisting co-ordinators. The timing likely to be between 6-9pm, with the police in attendance and ideally in April 2011, before the Easter vacation – it is intended to place a note in the Spring edition of the Village Link advertising the event.	
	Community Speed Watch was also discussed with note that if it was to be implemented then it was a requirement to be presented to the Area Board for agreement and that a minimum of five to six people were needed as volunteers.	
5.	Matters arising from the last meeting	
	Refuse bin at Hurdcott – update following request from Parishioner – due to the absence of Cllr Hewitt, an update was unable to be given, following the agreement at the last meeting that he would pursue the matter on behalf of the Parish Council. Clerk asked to contact Cllr Hewitt to try to ascertain an update on the matter.	Clerk
	St Edward's Churchyard – letter from resident regarding potential works – discussion of quotations - following receipt and distribution of three quotations, each was discussed and in relevance to the work required – a contractor was agreed with agreement to both carry out a survey and grind out the specified sycamore tree at the site. Clerk to action.	Clerk
6.	Finance	
	The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for December which was accepted by the Parish Council.	
	<ul> <li>Invoices approved: Clerks expenses £132.27, Hurdcott Landscapes £404.35 (November maintenance), Felton Kelly £129.89 (notice board repairs), Cllr J Randle £5.70 (travel claim).</li> </ul>	
7.	Parish Precept – discussion and decision of amount to be requested for 2011/12 – WC deadline 21st January 2011	
	Discussed with reference to budgetary information supplied and distributed by the Clerk – agreement made that the Parish Council would request a precept with an increase of 1.5% on the 2010/11 figure, that being an increase from £16,120.00 to £16,361.80. Clerk to notify relevant department at Wiltshire Council.	Clerk
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8. Reports from Unitary Council member and to include the Bourne Val	lley Alliance meeting	
Update given and with regard to items addressed at a recent Area Box Dog Control Orders which were confirmed as being addressed by the proposed road works at the Countess roundabout in Amesbury begins with a likely time period of seventeen weeks. In addition note made that a number of the smoke alarms that were previously offered free of Brigade, were found to be faulty and that if anyone found this to be the 10800 3897849 for a free replacement. Note made that Wiltshire Coursevings of approximately £150 million savings over the next four year staff.  Note made that the BVAPC was due to meet and therefore an update until the January meeting of the PC.	ard meeting which included e leader of Wiltshire Council, ning on January 17 <sup>th</sup> 2011 that it had become apparent of charge by the Fire he case then to telephone ncil will need to make ars which will include loss of	
9. Planning		
None.		
10. Highways and Footpaths		
Parking concerns in Winterbourne Earls – lining update – following a Council to pursue the placement of double yellow lining at the site, the contact had been made with the relevant department at WC to pursue currently awaited. In addition Clerk agreed, following prior agreement that the relevant police person be contacted to ask if they could visit to cause the most concern i.e. School drop and collection and to carry or enforcements.	the Clerk confirmed that the matter – an update is ent from the Parish Council the site at the times that	Clerk
30mph speed limit on the Down Barn Road – discussion of possible of agreement of the need for a speed limit extension in this area together the Portway and at a location of beyond the Hurdcott turn towards Br Atkinson confirmed that he had carried out various site visits to locat this item. Following the visit, areas had been identified and agreeme the relevant department at WC to further the matter. Action: Cllr Atk the relevant department in liaison with the Clerk, in order to further the Parish Council.	r with sites also identified at roken Cross Bridge, Cllr ions in the Parish regarding at that a letter be written to kinson to construct a letter to	Clerk, Cllr Atkinson
Agreement made that a grit bin of 400L capacity be purchased and pl Bank and that the grit bin currently in place at that location be moved Clerk to organise purchase and placement.		Clerk
11. WC – Public Open Space Study		
Discussed with various areas identified – Councillors asked to further Clerk – Parish Council set the deadline of 31 <sup>st</sup> January 2011 to complete documentation to WC.		All Cllr's/Clerk
12. Parish Plan		
Following information compiled and received from Cllr Smale regard having an up to date Parish Plan record, the documentation was brief made that the Winterbourne Parish Plan was up to date and that no fu	ly discussed and agreement	
13. Parish Steward Scheme		
Noted as not having visited during December due to the Steward carr filling of grit bins. Note made that following prior agreement a date council to meet with the scheme organiser, Highway Engineer, High Steward.	is still awaited for the Parish	
14. Amenity Matters		
Amenity area – note made that one post had been demolished and that erect – Clerk asked to contact the resident to confirm the purchase of undertaken.		Clerk
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15.	Correspondence	
	None.	
16.	Any other business	
	Note made that "The Bank" sign has not been returned to its location following removal to repair by the Highways Agency – Clerk asked to enquire when it might be returned.	Clerk
	Note made that clarification was needed with regards to which bridge was intended for improvement works following a recent communication from British Rail informing of the works. Clerk to action.	Clerk

The meeting finished at 8.59pm. Date of next meeting: Wednesday January 19th 2011 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls